

## Introducing Your Conversation Project Scholar-Facilitator and Acknowledging Oregon Humanities

Your Conversation Project scholar-facilitator will make every effort to arrive at the site of the program one hour early. Since they often drive long distances, this may vary. The program contact for your organization must be at the site to greet the scholar-facilitator, provide access to a restroom, make sure water is available, and assist with any equipment setup. The program contact should also distribute the participant evaluation forms.

Please feel free to adapt the following introduction, using the scholar-facilitator biographical information that Oregon Humanities has provided. **You are required to use the wording in bold to acknowledge Oregon Humanities' sponsorship of the program.**

### *Sample Introduction*

Good evening, and welcome to [host organization]. Today we're pleased to host a program sponsored by Oregon Humanities, **formerly the Oregon Council for the Humanities, a statewide nonprofit organization that believes in the power of ideas and insights to transform communities. This is the inaugural season of the Conversation Project: A New Chautauqua, a statewide humanities program that promotes thoughtful discussions about important ideas. Oregon Humanities will fund Conversation Project programs throughout the state this year thanks to the support of the National Endowment for the Humanities, the Oregon Cultural Trust, and contributions from individuals.**

Before we begin I'd like to make sure that everyone has a participant evaluation form to complete and return to me after the program.

Tonight's Conversation Project program, [Title], is [brief summary of program from online catalog or sample press release].

This program will be facilitated by [scholar-facilitator name(s), followed by brief biography].

Again, welcome, and I'd like to turn it over to [scholar-facilitator name(s)] now.